

Attleboro Housing Authority
Minutes
August 21, 2025

A regular virtual meeting of the Attleboro Housing Authority was held on Thursday August 21, 2025 via GoTo Meeting. Chair DuPlessie called the meeting to order at 5:45 PM.

Present: Steve DuPlessie, Narvy Kes-DesLauriers, Cyndee Goodinson, Thomas Morin

Absent: Jo-Ann Vaughn

I. Approval of Minutes June 26, 2025

- a. Motion to approve the minutes made by Commissioner Goodinson
- b. Motion seconded by Commissioner Kes-DesLauriers
- c. Motion carried 3-0
 - i. 3 votes in the affirmative (Goodinson, DuPlessie, Kes-Deslauriers)
 - ii. 1 Abstention (Morin)

II. Approval of Check Warrant #397 in the amount of \$293,177.00

- a. Motion to approve check warrant made by Commissioner Kes-DesLauriers
- b. Motion seconded by Commissioner Morin
- c. Executive Director stated that this is the June warrant and that the July and August warrants will be voted on at the September meeting.
- d. Motion carried 4-0

III. Executive Director Comments

- a. Acknowledgement of the Year-End Statements
 - i. Executive Director expounded on the Year-End Acknowledgement forms that the board has to sign – Federal and State Lead Paint Laws, Top 5 Compensation
- b. Financial Reporting Year End June 30, 2025
 - i. Report included in packet for Board review.
 - ii. Executive Director highlighted that the budget at the fiscal year end is in a favorable position, and that budget guidelines for 2026 are expected after Labor Day; not expecting the state to be as generous as in the past; federal uncertainty in the state still exists; our FSS grants are still available.
 - iii. Executive Director explained the Tenant Accounts Receivable report and stated that he and the Finance Director are going to determine which funds will be collected and which to write off.
- c. IRS Review Report
 - i. Finance Director had a conference call with reviewer to make sure we have updated 1099 forms for all the landlords we pay; AHA in the process of getting those updated; another call with reviewer Sept. 5 to follow up.
- d. Vacancy Report
 - i. Down to 14 vacants; 3 offers in the works
- e. Work Order Summary – included in packet for Board review

- f. Project Update
 - i. 4 outstanding projects
 - ii. #016177 – Brookside Siding Phase 2: Complete, expected to have Substantial and Final Completion at September meeting.

- IV. Hillcrest Oaks/Family Sites LTO Report – None

- V. Board Member Comments – None

- VI. Resident Comments – None

- VII. Next meeting – September 25, 2025 5:45 p.m. in-person at 4 Hodges St.

- VIII. Adjourn
 - a. Motion to adjourn made by Commissioner Morin
 - b. Motion seconded by Commissioner Goodinson
 - c. Motion approved 4-0
 - d. Meeting adjourned at 6:14 PM.

Respectfully submitted,

Paul M. Dumouchel
Executive Director