

Attleboro Housing Authority
Minutes
June 26, 2025

A regular virtual meeting of the Attleboro Housing Authority was held on Thursday June 26, 2025 via GoTo Meeting. Chair DuPlessie called the meeting to order at 5:45 PM.

Present: Steve DuPlessie, Narvy Kes-DesLauriers, Cyndee Goodinson

Absent: Jo-Ann Vaughn, Thomas Morin

I. Approval of Minutes April 24, 2025

- a. Motion to approve the minutes made by Commissioner Goodinson
- b. Motion seconded by Chair DuPlessie
- c. Motion carried 3-0

II. Approval of Check Warrant #395 in the amount of \$453,902.16

- a. Motion to approve check warrant made by Commissioner Goodinson
- b. Motion seconded by Chair DuPlessie
- c. Motion carried 3-0

III. Approval of Check Warrant #396 in the amount of \$303,139.87

- a. Motion to approve check warrant made by Commissioner Goodinson
- b. Motion seconded by Chair DuPlessie
- c. Motion carried 3-0

IV. Approval of Write-offs of Uncollectible Balances – Executive Director

- a. Executive Director emailed write-off report to Board; write-offs come from residents passing away, being evicted, or going to a nursing home; various balances from 667 and 705; the Authority doesn't believe they will be collected; 200 balance will be higher, and the total will be voted on at a later meeting.
- b. Motion made by Commissioner Goodinson to approve 667 and 705 write-offs.
- c. Motion seconded by Commissioner Kes-DesLauriers.
- d. Motion approved 3-0.

V. Executive Director Comments

- a. IRS Payroll Review
 - i. Authority received letter from IRS saying they are going to audit employment tax returns for FY 2021; random occurrence according to Fee Accountant and attorney; IRS agent was encouraging and pointed to an online portal to help the process; awaiting further instruction from the IRS agent; Executive Director will report updates as they become available.

- ii. Chair DuPlessie inquired about cost of accountants to look through records; Executive Director stated it won't impact the budget; they are looking at employment records, not books; the AHA will do the work and only call on Castro and Oliveira Accounting Firm if necessary.
- b. RSC Regional Grant Modification
 - i. Email included in packet from EOHLC concerning previous regional collaborative with Mansfield Housing; AHA received \$60,000 from state, but collaborative is no longer in effect. The grant is now in-house and AHA hired a 2nd RSC, Yasmaris Sosa, who is doing a great job being based at Brookside. Seekonk also got a grant back to hire an RSC dedicated there.
 - ii. Plainville only one who didn't get funding for a grant. Since AHA oversees PHA, our grant was increased by \$10,000 to fund the RSC position in Plainville. Mansfield's grant was reduced by \$10,000. Board vote needed to approve grant modification. Plainville already approved. Mansfield yet to approve.
 - 1. Motion made by Commissioner Kes-DesLauriers
 - 2. Motion seconded by Commissioner Goodinson
 - 3. Motion approved 3-0
- c. Financial Reporting Month End May 2025
 - i. Report included in packet for Board review.
 - ii. All budget categories are doing well. No concerns.
 - iii. Budget guidelines should be coming out Labor Day for next fiscal year. New budget should be in front of the board October/November. Small increase in funding from state expected.
 - iv. Section 8 funding not clear for coming fiscal year. Landlord letter going out to encourage them not to raise rent for the time being.
 - v. Nothing new to report on FSS funding.
- d. Work Order Summary – included in packet for Board review
- e. Project Update
 - i. 5 outstanding projects
 - ii. #016177 – Brookside Siding Phase 2: about 70% complete, Phase 3 coming up next.

VI. Hillcrest Oaks/Family Sites LTO Report – None

VII. Board Member Comments – None

VIII. Resident Comments – None

IX. Next meeting – Tentatively July 24, 2025 5:45 p.m. in-person at Hodges St.

X. Adjourn

- a. Motion to adjourn made by Commissioner Kes-DesLauriers
- b. Motion seconded by Commissioner Goodinson
- c. Motion approved 3-0
- d. Meeting adjourned at 6:17 PM.

Respectfully submitted,

Paul M. Dumouchel
Executive Director