

Attleboro Housing Authority
Minutes
April 24, 2025

A regular virtual meeting of the Attleboro Housing Authority was held on Thursday April 24, 2025 via GoTo Meeting. Commissioner Morin called the meeting to order at 5:47 PM.

Present: Thomas Morin, Narvy Kes-DesLauriers, Cyndee Goodinson

Absent: Jo-Ann Vaughn, Steve DuPlessie

I. Approval of Minutes March 27, 2025

- a. Motion to approve the minutes made by Commissioner Kes-DesLauriers
- b. Motion seconded by Commissioner Goodinson
- c. Motion carried 3-0

II. Approval of Check Warrant #394

- a. Motion to approve check warrant made by Commissioner Kes-DesLauriers
- b. Motion seconded by Commissioner Goodinson
- c. Motion carried 3-0

III. Budget Revision FY 25

- a. \$30,000 of RSC expenses reallocated to Administrative Expenses since EOHLIC has said that Housing Authorities are no longer allowed to contract with other Housing Authorities to administer RSC program.
- b. \$1,366 increase in management administrative salaries to account for RSC coverage now that the grant is in-house.
- c. \$12,000 moved from benefits (unemployment) to maintenance material and supplies since the housing authority does not anticipate an unemployment claim before June 30; therefore, funds have been reallocated to help the maintenance budget cover the many vacancies we have.
- d. \$30,000 increase in extraordinary maintenance for hazmat remediation due to the cost of bringing in a restoration company as part of the turnover process of those units where a death occurred.
- e. Motion made by Commissioner Goodinson to approve Budget Revision.
- f. Motion seconded by Commissioner Kes-DesLauriers.
- g. Motion approved 3-0.

IV. Executive Director Comments

- a. Financial report: Reporting Month End February 2025 and 3rd Quarter report
 - i. No red flags; Board may review the report in the packet.

V. Board Member Comments

- a. Commissioner Goodinson offered to share contact information from a company that specializes in helping families clean out apartments that may be in a hoarding situation; Executive Director expressed appreciation for the information. Commissioner Kes-DesLauriers requested that the information be shared to her as well.
- b. Commissioner Morin inquired about how the implementation of the no smoking policy has been going; Executive Director stated that most people do comply, with a small handful of complaints, and the housing authority follows the policy when handling complaints.
- c. Commissioner Goodinson inquired about the status of the strategic plan; Executive Director stated that the plan is slowly being implemented and he will have more to say as it goes forward.

VI. Next meeting – April 24, 5:45 p.m. in-person at Hodges St.

VII. Adjourn

- a. Motion to adjourn made by Commissioner Morin
- b. Motion approved 3-0
- c. Meeting adjourned at 6:05 PM.

Respectfully submitted,

Paul M. Dumouchel
Executive Director