

Attleboro Housing Authority  
Minutes  
March 26, 2026

A regular virtual meeting of the Attleboro Housing Authority was held on Thursday, March 26, 2026 via GoToMeeting. Chair DuPlessie called the meeting to order at 5:45 PM.

Present: Steve DuPlessie (arrived 5:46), Narvy Kes-DesLauriers, Cyndee Goodinson, Thomas Morin

Absent: None

- I. Approval of Minutes January 22, 2026
  - a. Motion to approve the minutes made by Commissioner Morin.
  - b. Motion seconded by Commissioner Kes-DesLauriers.
  - c. Motion carried 4-0
  
- II. Approval of Check Warrant #403 and its addendums
  - a. The Executive Director mentioned the property insurance bill that was paid, otherwise a fairly standard month.
  - b. Motion to approve check warrant made by Commissioner Morin.
  - c. Motion seconded by Commissioner Goodinson.
  - d. Motion carried 4-0
  
- III. Approval of Check Warrant #404 and its addendums
  - a. The Executive Director mentioned the Group Insurance bill that was paid, otherwise a fairly standard month.
  - b. Motion to approve check warrant made by Commissioner Kes-DesLauriers.
  - c. Motion seconded by Commissioner Morin.
  - d. Motion carried 4-0
  
- IV. Approval of Check Warrant #405 and its addendums
  - a. The Executive Director mentioned the new pickup truck that was purchased, otherwise a fairly standard month.
  - b. Motion to approve check warrant made by Commissioner Morin.
  - c. Motion seconded by Commissioner Goodinson.
  - d. Motion carried 4-0
  
- V. Executive Director Comments
  - a. Vacancy Update
    - i. 9 vacancies for now, 2 more due to recent deaths; working diligently to turn units as fast as possible; Sheila working hard to fill the units via CHAMP
    - ii. Snowstorm delayed the crew a bit.
  - b. Snow aftermath
    - i. Executive Director happy with how snow removal went under the circumstances.
    - ii. Started with clearing emergency access, then sidewalks, then parking lots/spaces.

- iii. Overtime will be reflected in the March financials.
    - iv. Residents mostly cooperative.
  - c. January 2026 Financial Report
    - i. Overall favorable; rents are good, admin under budget; utilities a little high, will trend down
    - ii. In process of interviewing for a new maintenance staff member
  - d. Project Update
    - i. Project #016171 – Retaining wall repairs
      - 1. Contracts in place, awaiting EOHLC to schedule kickoff meeting mid/late April
    - ii. Project #016179 – Brookside Alarm Upgrades – Change order approval for \$1498
      - 1. Motion to approve change order made by Commissioner Morin.
      - 2. Motion seconded by Commissioner Kes-DesLauriers.
      - 3. Motion approved 4-0
    - iii. Project #016186 – Roof Replacement 91 George St. – affirm email contract approval with Carpenter LLC for \$32,499.
      - 1. Motion to affirm email contract approval made by Commissioner Morin.
      - 2. Motion seconded by Commissioner Kes-DesLauriers.
      - 3. Motion approved 4-0
  - e. Managed Agency Updates
    - i. All agencies doing quite well; brief mention of worker’s comp in Westport; Plainville unpublished AUP coming up in May.
    - ii. Annual Plan due date – July 31, 2026 due to software update at state.
  - f. RSC & FSS reports – Included in packet for Board review
    - i. A lot of outreach to residents; finding that the elderly require assistance with annual paperwork; Eliana and Yasmaris are doing an excellent job helping those who need it.
    - ii. AHA monitoring a few residents who are causes for concern when it comes to independent living.

VI. Hillcrest Oaks/Family Sites LTO Report

- a. Enclosed resignation letter from LTO who is in the process of relocating to the elderly site from the family site.

VII. Old Business

- a. Chair DuPlessie inquired about Grievance Officer; Executive Director stated that she is on board and her services have not been needed as of yet; he then gave a brief review of her role and qualifications, and the reasoning behind utilizing an officer as opposed to a panel.
- b. No Smoking policy implementation update – 3 individuals we’re pursuing legally for further action due to violations; not necessarily eviction at this point; it is a safety matter. Several resident meetings have taken place; the Fire Department came in to talk to residents as well.

VIII. New Business

IX. Board Member Comments

- a. Next Meeting – Thursday, April 23, 2026

X. Resident Comments – None

XI. Adjourn

- a. Motion to adjourn made by Commissioner Goodinson.
- b. Motion seconded by Commissioner Morin.
- c. Motion approved 4-0
- d. Meeting adjourned at 6:31 PM.

Respectfully submitted,

Paul M. Dumouchel  
Executive Director